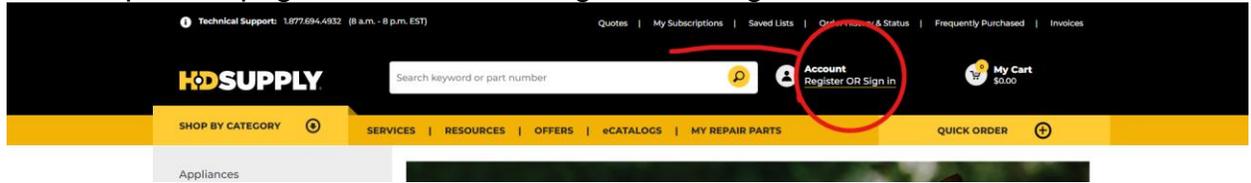
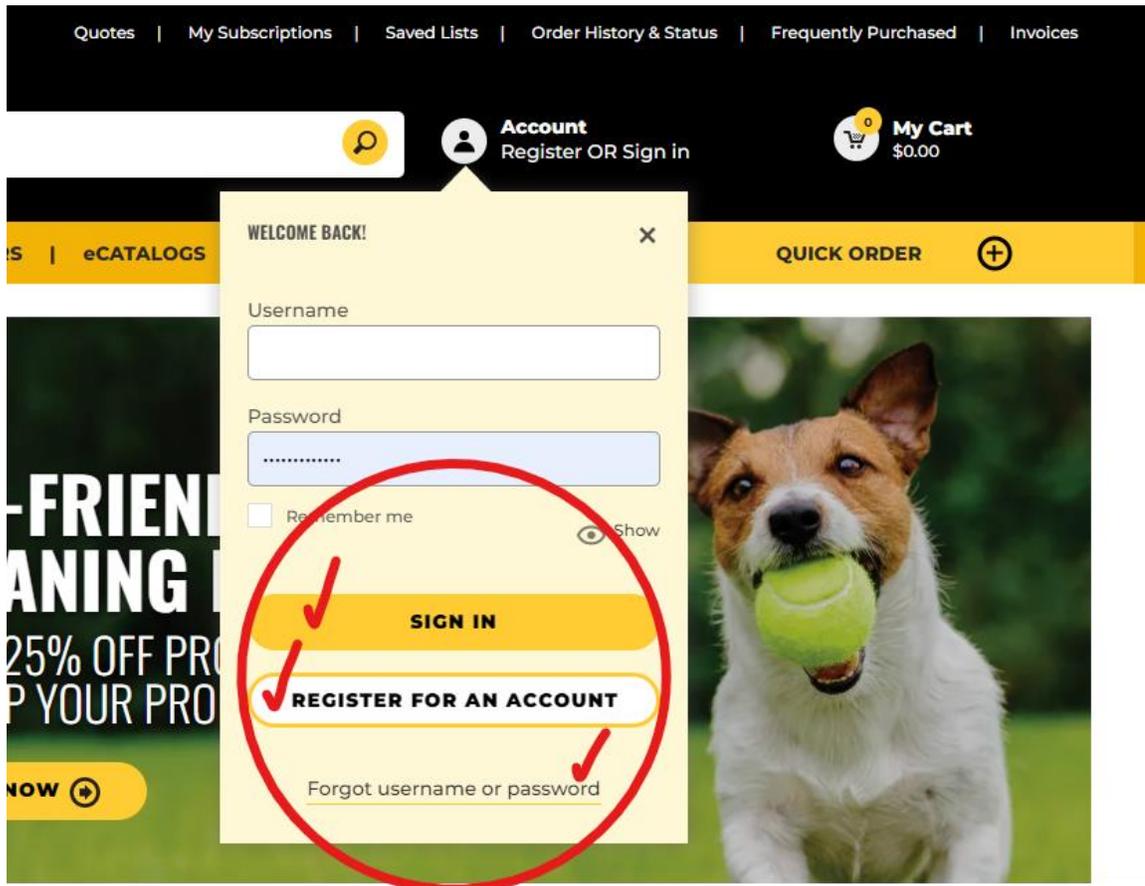


The property will need to **create a login or change their password** by doing the following:

1. Go to [www.hdsupplysolutions.com](http://www.hdsupplysolutions.com)
2. At the top of the page, click “Account Register OR Sign in”.



3. A box will pop up and the user will need to click 1 of 3 options, “enter username and password and sign in”, “Register for and Account”, or “Forgot Username or Password”.



4. When registering for a login the user needs to fill out the next screen. They need to use their HDS Account ID given on the spreadsheet and use their billing zip code.

## 1 Profile Information

First Name \*

Last Name \*

Email address \*

Username \*

The username field must be between 4-40 characters, and must not contain spaces.

Password \*

Confirm Password \*

- ✗ The password must be between 8 and 32 characters in length.
- The password must have at least 1 uppercase letter.
- The password must have at least 1 lowercase letter.
- The password must have a special character other than < or >.
- The password must have at least 1 number 0-9.
- The password cannot have any spaces.

- 8 - 32 characters
- At least one uppercase letter
- At least one lowercase letter
- At least one special character
- At least one number
- No spaces

My company has an existing HD Supply account

Create new account

**Please Note:** Your company may already have an account. Your customer number can be found on a previous [packing list](#) or [invoice](#), or call on us 1.877.694.4932 to check.

Customer Number \*

Billing Zip Code \*

5. DO NOT **“CREATE NEW ACCOUNT”**